



Executive Board			Staff		
President	Alyssa Martinson	Y	Executive Director	Natalie Wallace	Y
VP Internal	Ava Griffioen	Y	Marketing Coordinator	Josh Boone	Y
VP External	Minji Kang	Y	Admin Assistant	Connor Fidelak	N
VP Student Services	Rochelle Beekman	N			

Meeting called to order at 3:36 p.m. Opening Prayer by Alyssa Martinson

1. Approvals

MOTION To approve of the Agenda from September 21, 2023 amendment to table the Budget discussion to next meeting.

President/VPI
CARRIED

MOTION To approve of the Minutes from September 14, 2023

President/VPE
CARRIED

2. Old Business

3. Executive Reports

3.1. President (A. Martinson)

- Attended the Fall Retreat where they ran the Kings Cup, talked about General Council
- Advocacy Week sign up with ASEC from Nov 20-24, 2023.
- Executive check ins and will update the Strategic Plan in time for General Council.
- Bylaw review and revisions in preparation for this meeting.
- Prepared article for The Chronicle
- Attended the Candidates meeting for General Council - highest ever number of candidates.

3.2. VP Internal (A. Griffioen)

- Attended the fall retreat and the King's Cup went well.
- Attended Senate - program health review to look at stats. Biggest concern was enhancing the music department. We are looking good with the enrolment numbers for the fall. They have exceeded our credit budget by \$70,000 - \$80,000 at pre-Covid growth numbers.
- Attended GFC and heard that staff are sitting on too many committees.
- Met with Dorian and interviewed The Chronicle.

Minutes prepared by Natalie Wallace, Executive Director

Future Meeting:

Date	Meeting	Time	Location
September 28, 2023	Executive Board	3:30 PM	Teams



3.3. VP External (M. Kang)

- Met with MLA critic for Advanced Education from the NDP and presented on ASEC advocacy priorities.
- Spoke about King's University and asked her about the value of a liberal arts education. Especially since the Ministers mandate was very focused on skills and trades. Talked about practicums in liberal arts programs.
- Met with Alyssa about strategic plan.
- Set up a meeting with Marlin Schmidt for next Monday at 10:00 am to discuss advocacy priorities.
- Participated in the fall retreat and in King's Club
- Student Representative (VP Events) from Concordia reached out about our Philosophy club so that they can collaborate with their club and connected them with Hannah Clarke.
- Met Karissa Elgert who is the indigenous student worker. Talked about collaboration with the Indigenous circle. Karissa has a strong vision for what that program could look like and the sustainability. Would like to have an indigenous student advisor at our meetings.
- Working on Board of Governors report.

3.4. VP Student Services (R. Beekman)

- During these past two weeks I have been busy meeting with club presidents to encourage them to submit necessary forms and prepare for the club's fair which was held on Wednesday the 20.
- I have also reached out to our 9 volunteers who will be helping with level decoration, TNL, bottle donations, and pantry hamper packing as well as restocking. We have set dates for these. I feel fortunate to have so many eager students excited to help!
- I launched the flu clinic submission form, please encourage people to sign up using the QR code around the school.
- We have also been collecting bottles which yields anywhere from 40-60\$ per week (yay!). This money will fund the pantry.
- We have put together a budget and spending plan for the Pantry.
- We will be putting together 25 hampers per month (two of which are gluten free). They come to about 14\$ each and contain two soups, two pastas, two kraft dinner boxes, an assortment of snacks, some frozen or canned vegetables and beans or lentils of some sort for protein. Students are also encouraged to take frozen baking from the freezer. Personal hygiene items are available offered as well, but not put in the hampers automatically. The hamper contents will vary so that students do not get tired of the provided food, however, the response has been overwhelmingly positive so far.
- The Club fair went great this week! Thank you so much to everyone for their help setting up. There were great reviews and club presidents really appreciated the organization. Well done team! I apologize for any inconvenience that I was taking a student around the fair, but it did allow me to chat with each president and check in to see if they needed anything.

4. Staff Reports

4.1. Executive Director (N. Wallace)

- Received 13 candidates for the General Council elections and qualified candidates and worked with the team to organize for the marketing and campaigning.
- Reviewed the Year End Financials and met with Byron for some adjustments.
- Updated our Food Handling License, Insurance.
- Set up Simply Voting and received voter list from registry to upload. Voting will be live at 8:30 am on Monday morning and close at 6:00 pm Tuesday evening. All candidates have been entered on Simply Voting.

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- Met with EDSA, LBA, KSS and most club presidents about scheduling, booking and budgets.
- Met with Sarah Clark and Shylene regarding the Audit. They currently have the books from this year and are working on the audit.
- Met with Publications about the budget and plans for this year. Deadline for article submissions is September 25 and then they will go to print for October's edition. Publications policy reviewed and edited.
- Interviewed for an article with The Chronicle about the rebrand and logo design.
- Developed the Ratified Budget & preparing for General Council meeting.
- Met with Social Media team in Marketing about upcoming events.
- The Level will be having some plumbing adjusted.

4.2. Marketing Coordinator (J. Boone)

- Took the videos of the candidates to prepare three reels.
- Created Nomination slides and posts.
- Prepared questionnaire for The Level and took team photos and portraits.
- Emailed Erika about the photos missing from previous years and haven't heard back yet.
- Prepared the newsletter with Connor.
- Random posts and club events story
- Will be connecting with EB about highlights posts - preparing for EB "intros" next week.

4.3. Administrative Assistant (C. Fidelak)

- Prepared Fall Newsletter with Josh
- Reviewed links on the website
- Uploaded TV slides for General Council Nominations as well as other slides
- Posted General Council nominations on Instagram.
- Assisted with Clubs Fair
- Some Election Prep
- Attended General Council Meeting/Interviews

5. New Business

5.1. Instagram Introductions and Post Schedule (J. Boone)

- Email last week to do some introductions to get everyone's faces on Instagram.
- Hoping to post next week along with General Directors & Level Barista's - show the whole team of TKUSA and all we do.
- IG Post schedule is on teams General/operations/marketing/social media/post schedule.
- Limit posts per day so it is laid out, so we don't have too many in a day.
- Ask to get our 4 editors as well to talk about them and who they are.
- JAM asked if we could promote it.

5.2. First Year Retreat Debrief (A. Martinson)

- Lots of positive feedback
- Great way to encourage students to run in the election.
- King's Cup was lots of fun and students had so much fun.

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- Really liked the Thursday and Friday instead of the Saturday and Sunday
- Better job of snacks...they were better last year and hungry in the evening.
- What is the role of the Executives during the IS conference part because it was a bit awkward.
- Creating different shirts for the navigators and students.

5.3. Student Group Policy Update & Procedure discussion (N. Wallace)

MOTION: To approve the Student Groups Policy as presented with the removal of section 4.2 and 4.4 and the addition of the King's Science Society

President/VPE

Yes- 3

Abstain - 1

PASSED

MOTION: To approve the Student Group Procedure as presented.

President/VPI

Yes - 3

Abstain - 1

PASSED

5.4. Budget Review (N. Wallace) - table to next week.

5.5. Bylaw Review (A. Martinson)

- Reviewed and wanted input on section 6.6 about Executive Board removals and vacancies.
- Tabled for our next meeting to be approved.

5.6. Student Leadership Excellence Award (A. Griffioen)

- Looking at a student award who is in a leadership capacity in the University (navigators, club presidents, executives, directors, residence assistants, editors)
- Ideally for battle of the bands, nomination based, awards committee.

5.7. Dorian's Honorarium (A. Griffioen)

- Our book binder was paid \$725 for her services.
- Decided that no more funding would be offered.

5.8. Marlin Schmidt Visit (M. Kang)

- Minji will be showing the ASEC Advocacy document in general form (as it a live document) so will be discussing the path that they will be taking with this priority. (Mental health, International Student Support). Wants to come on campus to discuss politics. We must be careful that we are not participating in politics.

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6. Question Period

- Career Fair in January? Need to clarify that we will not be running the career fair.
- General Council Directors role
- Breakfast with PrezMel - dates?
- Invite Ralph to our next meeting? Ava will send a email
- Review article in teams for Alyssa.

7. Adjournment

7.1. MOTION To adjourn the meeting.

Adjourned at 5:40 p.m.

President/VPI
CARRIED

.....
Alyssa Martinson
President
The King's University Students' Association

.....
Ava Griffioen
Vice President Internal
The King's University Students' Association

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