



Executive Board			Staff		
President	Alyssa Martinson	Y	Executive Director	Natalie Wallace	Y
VP Internal	Ava Griffioen	Y	Marketing Coordinator	Josh Boone	Y
VP External	Minji Kang	Y	Admin Assistant	Connor Fidelak	Y
VP Student Services	Rochelle Beekman	Y			

Meeting called to order at ____ p.m. Opening Prayer by Alyssa Martinson

1. Approvals

MOTION To approve of the Agenda from September 28, 2023

President/VPSS
 CARRIED

MOTION To approve of the Minutes from September 21, 2023

President/VPI
 CARRIED

2. SPECIAL GUEST: Ralph Troshke, VP Finance and Operations - update and overview

- Three years ago, we received a 20 million donation for the Centre for Excellence in Science
- There was a campus masterplan developed 7-8 years ago. Looking at new locations for new buildings. (Outside the doors to the Atrium was one option and both options created a challenge with parking so reviewed other options.
- Capilano motor hotel (taken over from 1983) is starting to show its age and we have all sorts of challenges with it.
- Look at taking that portion of the building down and plunk the building on top as an option. It is not a guarantee. We have had a consultant in, and we have asbestos so would require remediation (which could be very expensive).
- Bid, Design and build is the process. Looking at Integrated Planning Design - a more collaborative approach with designers and builders and client to create the best approach.
- Hired a consultant last year. Worked with many schools and institutions and tender will go out next week for architects and builders. Discuss what the building will look like and whether we replace one area versus looking at other options. Maintenance for that old building is a problem. Hoping by summer we have a view of what that looks like.
- CES committee looked at priorities for must haves - environmental and sustainable considerations. We have discussed what the needs of TKUSA are. The Level was the noisy place in the past but now it is the cafeteria. Want to develop a lounge that hits the balance. See housing The Level, a stage/performance area and then two large multipurpose science labs.
- Second floor would be other teaching space and third floor would be offices. Students would be engaged in the process in early 2024.
- Timeline may move up in the new year - planning and decisions and design complete. Sept/Oct of next year looking at starting the project or next phase. Destruction in the winter and spring a new whole in the group...Sept 2026 to ribbon cut.

3. Executive Reports

Minutes prepared by Natalie Wallace, Executive Director

Future Meeting:

Date	Meeting	Time	Location
October 5, 2023	Executive Board	3:30 PM	Teams



3.1. President (A. Martinson)

- Chronicle article welcoming students and introducing the team.
- General Council election support
- Met with MLA Marlin Schmidt with Minji and it was a positive meeting. Talked about accountability with government about their promises to students.
- Attended the ASEC Advocacy team meeting and discussed priorities.
- Updated the strategic plan.

3.2. VP Internal (A. Griffioen)

- Met with Dr. Ooms yesterday and was a good meeting and we talked about IS and ACC
- Invited Ralph to our meeting
- Updated our strategic plan

3.3. VP External (M. Kang)

- Attended the Advocacy meeting with ASEC - recommendations to wording on the priorities and some clarifications so it is still a working document. They are thinking of removing the international student priority since it is more of a Federal Advocacy issue
- Organized the meeting with MLA Marlin Schmidt
- Worked on the BoG report and submitted it.
- Reviewing the ESA advocacy document and providing feedback.
- CASA EDI Consultation meeting today to offer suggestions to what can be added or prioritized in their strategic plan.

3.4. VP Student Services (R. Beekman)

- Met with Oilers rep (Nov 2) - we would have to buy it outright \$1775 and look at the option of selling them for \$71 each- we could upsell to \$80? (24 up for grabs).
- Second option is for Oilers rep (Feb 26) - LA Kings for \$63/ticket (24 up for grabs).
- Angela connected about a Coat Drive (coats for students) but not seeing it as a priority.
- Bottles have been going well but Rochelle has no other volunteers. Would like to give a donation to the bottle depot (\$10) to help.
- Thursday Night in the Level - the Literati reached out to book the other dates.
- Looking at the cafeteria changes (11 - 4 pm) because you cannot get breakfast or dinner.
- KSS ran the ice-cream sundae event with late expiry date and went to speak to the cafeteria and did not receive a very good response. Will be following up soon.
- Will be launching a complaint with student life regarding the state of the apartments.

4. Staff Reports

4.1. Executive Director (N. Wallace)

- Finalized the General Council election and connected with the General Council directors to give them an orientation and overview of the budget.

Minutes prepared by Natalie Wallace, Executive Director

Future Meeting:

Date	Meeting	Time	Location
October 5, 2023	Executive Board	3:30 PM	Teams



- Working on preparing the ratified budget. Was confirmed that we are at 774 FT and 27 PT for this school year. Expecting funds in the next week.
- Booked catering, rooms etc.... for many clubs.
- Have met with most club presidents regarding budgets and scheduling for the year ahead.
- Meeting next week with Audit team to review financials for next year.
- Ongoing processing of payments, reimbursements
- Staff and executive meetings
- Met with library about movie licenses.
- Preparing for a Level fieldtrip to Roasti to sample - coordinating a "coffee taste test" with Ashlynn
- Reviewing bylaws
- Preparing for General Council (agenda package)

4.2. Marketing Coordinator (J. Boone)

- Focus on the General Council, working on the newsletter with Connor.
- Preparing a "who's who in the zoo" for The Level and the Executive Board into October.

4.3. Administrative Assistant (C. Fidelak)

- Worked on the newsletter, uploaded slides
- Working on the clubs budget
- Club membership list getting fully updated and working on the budget proposal spreadsheet.

5. Old Business

5.1. Bylaw Review (A.Martinson)

- Reviewed and edited by the Executive Board to put forward to General Council

6. New Business

6.1. General Council Meeting Agenda (A.Martinson)

- Roundtable introductions, overview of Roberts Rules,
- Reports will be quick highlights.
- Strategic Plan overview
- Updated Bylaws (N.Wallace)
- Budget discussion (A.Griffioen)

6.2. Budget Review (N.Wallace)

- Review of the current annual budget in advance of the General Council meeting on Monday
- Overall discussion on the different elements of the budget including student groups.

6.3. ACC Discussion (A.Griffioen) - tabled for next meeting

Minutes prepared by Natalie Wallace, Executive Director

Future Meeting:

Date	Meeting	Time	Location
October 5, 2023	Executive Board	3:30 PM	Teams



6.4. Remuneration Policy (N.Wallace) - tabled motion for next meeting.

- Current policy is very detailed and does not account for inflation and other considerations and relies on a meeting in March to make any adjustments.
- Recommending to the board to update the policy to align with proposed bylaws to allow for an increase in the stipend by CPI each year and review at General Council annually with the review of the Annual Budget - Interim in March.
- Changes would take effect based on calculated CPI on May 1 of the Executive's term of office to be implemented with the first payroll of the academic year.

7. Question Period

- Whiteboard
- Open House attendance on Oct 21 10 - 2 pm - Ava Griffioen

8. Adjournment

8.1. MOTION To adjourn the meeting.

Adjourned at 6:10 p.m.

President/VPI
CARRIED

.....
Alyssa Martinson
President
The King's University Students' Association

.....
Ava Griffioen
Vice President Internal
The King's University Students' Association

Minutes prepared by Natalie Wallace, Executive Director

Future Meeting:

Date	Meeting	Time	Location
October 5, 2023	Executive Board	3:30 PM	Teams